



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



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August 14, 2014

FILE COPY

Helen D. Haskins, Court Administrator
Twenty-Second Judicial Circuit Court
Civil Courts Building, Room 412
10 North Tucker
St. Louis, MO 63101

RE: Securitas Security Services (Project # 2014-CN12)

Dear Ms. Haskins:

Enclosed is the Internal Audit report on the contract review of Securitas Security Services for uniformed and armed security services. The review covered the period July 1, 2012 through June 30, 2013. A description of the scope of our work is included in the report. Fieldwork was completed on June 12, 2014.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing*.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Sincerely,

Mohammad H. Adil, CPA, CGMA
Internal Audit Supervisor

Ron Steinkamp, CPA, CIA, CFE, CRMA, CGMA
Internal Audit Advisor

Enclosure

CC: Kathryn Herman, Assistant Court Administrator/Juvenile Officer
Catherine Horejles, Chief Juvenile Officer
Deborah Crecenzo, Business Office Manager

**CITY OF ST. LOUIS
TWENTY-SECOND JUDICIAL CIRCUIT COURT
CONTRACT REVIEW
SECURITAS SECURITY SERVICES
UNIFORMED ARMED SECURITY SERVICES
JULY 1, 2012 THROUGH JUNE 30, 2013**

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**CITY OF ST. LOUIS
JUDICIAL OFFICES
CONTRACT REVIEW
SECURITAS SECURITY SERVICES
UNIFORMED AND ARMED SECURITY SERVICES
JULY 1, 2012 THROUGH JUNE 30, 2013**

SUMMARY

Background

The contract was awarded to Securitas Security Services (the Contractor) on July 1, 2012. The contract was approved by the Twenty-Second Judicial Circuit Court. The purpose of the contract was to provide uniformed and armed security services for the Family Court, Annex and Field Unit A. This contract was authorized by City Ordinance 65597. The Contractor was paid a total contract price of \$139,746.76.

Purpose

The purpose of Internal Audit's review was to determine if the Contractor complied with the terms, conditions and various provisions of the contract.

Scope and Methodology

Inquiries and tests were performed pertaining to the Contractor's compliance with the contract. The scope of the review was from July 1, 2012 through June 30, 2013.

Conclusion

We found no evidence to suggest that the Contractor did not comply with the contract requirements.

Status of Prior Observations

This Contract has not been previously reviewed by the Internal Audit Section (IAS).

Current Observations

There were no current observations or recommendations for improvement.